

Week 3 | Session 2 • Semana 3 | Sesión 2

# Week 03 Session 02 Lesson

Make an application plan from one job post.

*Usa Perplexity para encontrar información actual y verificar una fuente.*

AI 101: AI in Your Life

## Today You Can:

*Hoy puedes:*

Make an application plan from one job post.

*Usa Perplexity para encontrar información actual y verificar una fuente.*

# Key Words for Today

*Palabras clave de hoy*

**checklist**

**deadline**

**document**

documento

**apply**

**question**

**follow-up**

seguimiento

# Demo: Try These Prompts

*Demostración: Prueba estos mensajes*

**TRY THIS:**

*PRUEBA ESTO:*

▶ Read this job post and make a checklist of what I need before I apply.

▶ Turn this posting into simple steps for today, tomorrow, and this week.

▶ What 3 questions should I ask myself before I submit this application?

# Follow These Steps

*Sigue estos pasos*

1

Read the job post one time for the big idea.

Abre Perplexity.

2

Read it again and pull out tasks, documents, and schedule needs.

Busca un tema local o actual.

3

Ask AI to turn the post into a checklist.

Lee el resumen.

4

Add one reminder on your phone.

Busca las citas.

5

Check what you still need before applying.

Abre una fuente y compárala.

# Guided Practice

## *Práctica guiada*

- Teacher highlights required documents, schedule needs, and preferred skills.
- Students build a checklist from a sample retail or office support posting.
- Students identify one thing they already have and one thing they still need.

# Independent Practice

## *Práctica individual*

- Students choose one posting and build a personal checklist.
- Students create one reminder note or calendar reminder on their phone.
- Students draft one follow-up question or message if needed.

# Try This Now

*Prueba esto ahora*

**TRY THIS:**

*PRUEBA ESTO:*

- ▶ Make a checklist from this job post.
- ▶ What should I prepare before I apply?
- ▶ Write one polite follow-up message if I need more information.

# If you need more to do

*Si necesitas más por hacer*

- Take one job post and ask AI to split it into "today," "this week," and "before I apply" steps.  
*Busca en Perplexity clases de inglés gratis cerca de [tu ciudad] y abre una fuente citada.*
- Ask: "What 3 questions should I ask myself before I submit this application?" Write your answers.  
*Pide consejos recientes sobre el clima para Florida en verano y anota las fuentes mostradas.*
- Create a calendar reminder or alarm for one step from your checklist. Name it clearly.  
*Busca el horario de tu biblioteca local y anota qué fuente usó la respuesta.*
- Ask AI to add one "follow-up" step: what to do if you don't hear back after applying.  
*Pide a Perplexity 3 consejos para ahorrar energía en casa y abre una fuente para comparar.*
- Turn your checklist into a short note you can read right before you click "submit."  
*Busca cómo reportar un apagón en tu zona y nombra la fuente oficial.*



## Safety Reminder

*Recordatorio de seguridad*

Do not share passwords, ID numbers, bank details, or private health records with AI tools.

*No compartas contraseñas, números de identificación, datos bancarios ni información médica privada con herramientas de IA.*

# Before You Leave Today

*Antes de irte hoy*

Student shows a checklist with at least 4 action steps.

*Muestra una respuesta con citas y una página de fuente.*