

Week 1 | Session 1 • Semana 1 | Sesión 1

Week 01 Session 01 Lesson

Use AI for one real work goal and save one useful prompt.

Abre Gemini y haz una pregunta clara en inglés sencillo.

AI 101: AI in Your Life

Today You Can:

Hoy puedes:

Use AI for one real work goal and save one useful prompt.

Abre Gemini y haz una pregunta clara en inglés sencillo.

Key Words for Today

Palabras clave de hoy

AI

prompt

mensaje / instrucción

draft

borrador

safe

goal

revise

revisar / mejorar

Demo: Try These Prompts

Demostración: Prueba estos mensajes

TRY THIS:

PRUEBA ESTO:

▶ You are a job coach. Use simple English. I want work in [choose one: office support, retail, customer service, healthcare support, tutoring, delivery, tech support, or reception] in Bonita Springs. Ask me 3 short questions, then give me 3 next steps.

▶ Rewrite this answer in simple, professional English for [my target job]. Keep it short.

▶ Compare these two goals: [e.g., office reception and retail, or tutoring and tech support]. What skills are similar?

Follow These Steps

Sigue estos pasos

1

Choose one goal: find a job, improve a resume, practice interview answers, or write a work message.

Abre Gemini en tu teléfono.

2

Use this prompt frame: 'You are my work coach. Use simple English. I want help with _____. Ask me 2 questions first.'

Comienza un nuevo chat.

3

Add local details like job type and city if needed.

Escribe una pregunta corta.

4

Read the answer. Keep what helps. Ask for a shorter or clearer version if needed.

Lee la respuesta.

5

Save your final prompt in your notes app.

Pide una respuesta más corta o más sencilla.

Guided Practice

Práctica guiada

- As a class, choose one sample learner profile: office assistant, customer service rep, retail associate, healthcare support, tutor, delivery driver, or tech support.
- Students help improve a prompt by adding job type, location, English level, and output request.
- Pairs test the prompt and underline one useful part of the answer.

Independent Practice

Práctica individual

- Students write one prompt for their own work goal.
- Students run the prompt and save one useful answer in their notes app.
- Students make one revision if the first answer is too long, too hard, or too general.

Try This Now

Prueba esto ahora

TRY THIS:

PRUEBA ESTO:

▶ I want an office or reception job in Bonita Springs. What should I do first?

▶ Help me move from retail to customer service. What skills can I use?

▶ Give me 3 simple next steps for finding delivery or warehouse work in Fort Myers.

If you need more to do

Si necesitas más por hacer

- Ask AI to act as a job coach and give you 3 next steps for one type of job in your city. Save one step in Notes.

Pide a Gemini que nombre 5 cosas que puedes hacer con un smartphone además de enviar mensajes.

- Run the same work-goal prompt in two tools (e.g., Gemini and ChatGPT). Compare which answer is clearer.

Pregunta: ¿Qué es un chatbot? Responde en una oración corta.

- Ask AI: "What should I not put in a prompt when I ask for job help?" List 3 items.

Pide 3 datos curiosos sobre tu animal favorito en inglés sencillo.

- Write one prompt that includes job type, city, and "use simple English." Then ask for a shorter version of the answer.

Pide a Gemini que te dé un acertijo sencillo y luego pide la respuesta.

- Ask AI for 3 sample interview questions for your job goal. Practice answering one in one sentence.

Pregunta: ¿Qué debo hacer si recibo un mensaje que dice que gané un premio? ¿Es seguro?



Safety Reminder

Recordatorio de seguridad

Do not share passwords, ID numbers, bank details, or private health records with AI tools.

No compartas contraseñas, números de identificación, datos bancarios ni información médica privada con herramientas de IA.

Before You Leave Today

Antes de irte hoy

Student shows the teacher one saved prompt and explains one reason the answer is useful.

Muéstrale al maestro/a tu mensaje y explica una idea que aprendiste.